

Facilitators Chat Sheet

July 2007



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<http://www.azdot.gov/ccpartnerships/Partnering>

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Comments

To quickly identify if a comment is behind a rating, project team members have the option of selecting **Provide Recognition**, **Take Action** or **Neutral**. Currently comments can be entered without selecting one of the three options.

Partnership Evaluation Program (PEP) - Microsoft Internet Explorer

Comments

Comment: ☒ Provide Recognition ☐ Take Action ☐ Neutral

Spell Check Ok Cancel

3/2007	2.00	3.50	3.50	3.00	2.50	3.50	0.00	3.50	0.00	0.00
3/2007	3.50	4.00	3.50	3.50	3.50	3.50	3.50	3.50	3.50	0.00
3/2007	3.50	3.00	3.00	3.50	3.00	3.50	3.50	3.50	3.50	0.00
3/2007	0.00	3.50	3.50	3.50	0.00	0.00	0.00	0.00	0.00	0.00
3/2007	3.50	3.50	3.50	3.50	2.50	3.50	3.50	3.50	3.00	0.00
3/2007	3.50	4.00	3.50	4.00	3.50	3.50	3.50	3.50	3.50	0.00
3/2007	2.50	2.50	3.50	3.50	3.00	3.50	3.00	3.50	3.00	0.00
3/2007	3.00	3.00	3.50	3.50	3.50	3.00	3.00	3.00	3.00	0.00
3/2007	3.00	3.50	3.50	3.50	3.00	3.00	2.00	3.00	0.00	0.00
3/2007	3.50	3.50	3.50	2.00	3.50	2.50	3.50	3.50	2.50	0.00

I mentioned above that currently comments could be entered without selecting one of the three options. A future enhancement to PEP will change that, instead of selecting OK to exit the comments screen, selecting one of the three options will exit the comments window.

Everyone who uses PEP should have their own login. If you have subs or admin staff, they too should have their own login.

The Partnering Office continues to receive requests from Facilitators and end-users requesting a PEP userid and password. The Construction Module and the General Module have **self-registration**. If you receive a request or are asked during a Workshop, direct the person to the Partnering Office website, <http://www.azdot.gov/ccpartnerships/Partnering> . Here they will find the PEP Quick Reference Card (to walk them through self-registration and PEP) and to the PEP database.

The Partnering Office is more than happy to assist users with PEP. In an effort to provide quicker and more efficient service, users should provide their first and last name, their contact information (either phone number or email address), the TRACS # they need assistance with and a description of what the problem is. Please share this information with your project teams.

A new (formal) PEP training will introduced on **August 14, 23 and 29th** at HRDC in the Cholla Room: there is no charge (at this time). This class is open to everyone, ADOT, Consultants, Contractors, etc. The length of the class is estimated to be between 2 – 3.5 hours. Once the class is finalized and the class is advertised the exact class length will be announced. This class should be considered in addition to all classes offered by the Partnering Office. Michelle Fink is the appropriate person to contact if you wish to attend this class.

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Workshop Reminders

Comments on the evaluation forms are very important for the Partnering Office to measure our process and progress. Please emphasize to the workshop or class attendees to include at least one comment on the form.

The ADOT districts have requested that the Partnering office staff attend more of the workshops. We will do our best to get out and attend and evaluate the workshop and the facilitator.

Remember to contact the RE and the contractor PM before the workshop to identify the issues. This is part of your lump sum preparation of the contract fees.

ADOT Acronyms

BIM	Building Information Modeling new software application
IPD	Integrated Project Delivery
TBI	Tall Buildings Initiative
ACA	Arizona Contractors Association
HURF	Highway User Revenue Fund
JLBC	Joint Legislative Budget Committee
STAN	State Transportation Acceleration Needs account
OSPB	The Governor's Office of Strategic Planning and Budgeting
PM	Project Manager

Education and Events

Partnering Consultant Classes

Before you can begin to facilitate workshops for the Partnering Office, you must complete two classes. The mandatory classes for consultants are Introduction to Partnering and Conducting a Partnering Workshop. The next **Intro to Partnering** class is on **August 22, 2007** at the Human Resource Development Center (HRDC) from 8:00 – 12:00 and is \$50.00 per person.

The next **Conducting a Partnering Workshop** class is **September 12 and 13** from 8:00 - 4:30 and is \$200.00 per person. In addition, each consultant must attend a Partnering Construction Workshop and co-facilitate a workshop.

Free **PEP** Training will be available **on August 14, 23 and 29** at HRDC.

The next **How to Make Partnering Work in the Field** class is **August 14** from 8:00 – 4:30 at HRDC. The **Leaders Guide to Issue Resolution** class will be on **September 28** from 8:00 - 4:30 at HRDC. These are not a mandatory classes for consultants, but available if you are interested.

Contact Michelle Fink at 602-712- 8224 for more information and to reserve your seat.

http://www.azdot.gov/Inside_ADOT/Training/OED/map.asp

Next Facilitator Training Classes offered by ADOT at HRDC for ADOT facilitators and champions:

- Role of Facilitator - Sept 18-20, 2007
- Skills of a Facilitator Oct. - 1-5, 2007
- Role of the Facilitator - Feb 5-7, 2008

- Skills of a Facilitator - March 10-14, 2008
Contact Judy Barrette: jbarrette@azdot.gov or call 602-712-4262, RSVP soon, limited seating

Next APFN meeting is **November 6, 2007** at 10:00 – 2:00 at HRDC Palo Verde Room

Forms

PEP Forms

We are experiencing some technical problems with the new electronic PEP form. Until further notice, please continue to use the PEP forms prior to the last Chat Sheet. We are working just as quickly as we can to answer/ resolve all the questions and technical issues with the new form. The Partnering Office would appreciate it if you have any concerns, questions, comments or complaints about PEP or Partnering in general that you bring those concerns to the Partnering Office and do not discuss with our customers (Workshop participants, etc, basically anyone outside the Partnering Office.)

Facilitator Information

Would you like to receive the ADOT Media News on a daily basis? This is compiled by the Public Involvement team and emailed to the Governor's office, Directors, RE's and DE's and CCP. This is interesting and beneficial information. We will be forwarding these emails to you on a regular basis. If you determine that you would prefer not to receive these emails, notify Michelle.

Sample of a linked article:

Travel industry honors historian, Arizona Highways publisher

The Business Journal of Phoenix, Lynn Ducey

July 12, 2007

Abstract: ARIZONA - A group of travel industry professionals as well as a historian and a journalist were honored for their skills, dedication and achievements as part of the 27th Annual Arizona Governor's Conference on Tourism...Arizona Highways Publisher Win Holden received the Tourism Hall of Fame award.

Link: http://phoenix.bizjournals.com/phoenix/stories/2007/07/09/daily42.html?jst=b_in_hl

New Consultants: Please email your current resume to Michelle for our Partnering file, if you have not already sent it in.

Upcoming Events

7/23-26 - 3rd Annual Navajo conference in New Mexico

8/8 - Prescott District Visit

9/11 - Phoenix District Visit

Acknowledgements

Jennifer Surber from the Safford District, a District Champion and an APFN member participated at her first construction workshop on July 9, a co-facilitated on July 10 and conducted her first solo workshop on July 19. BRAVO, Jennifer for your Partnering assistance!

News

New stretch of Loop 202 (Red Mountain Freeway) opens in Mesa

The newest stretch of Valley freeway has opened to traffic in Mesa on June 29. The Arizona Department of Transportation (ADOT) says crews opened the three-mile stretch of Loop 202 between US 60 and University Drive shortly after 12 p.m.

The opening includes four new ramps connecting US 60 to Loop 202 on the north side of the "SuperRedTan" interchange that links the two freeways.

The new freeway segment represents the completion of two “side-by-side” projects: the \$67.4 million Loop 202 (Red Mountain Freeway) project between University Drive and Southern Avenue, and the \$71.4 million “Phase Two” project to complete the multi-tiered SuperRedTan interchange.

Work on the interchange’s second phase began in spring 2005, while the University to Southern segment broke ground in fall 2005.

The Loop 202 opening provides drivers with another stretch of six-lane divided freeway (three lanes in each direction) from just north of Baseline Road to University Drive, with ramp access at Broadway Road and University Drive. New cross street bridges carry traffic over Loop 202 at University Drive, Apache Trail and Broadway Road, while the freeway travels over Southern Avenue.

The final Loop 202 project in Mesa (\$195 million project between Power Road and University Drive) is slated for completion in late summer 2008.

Thank you for your commitment to the Partnering Principles and to ADOT.

Partnering Consultant/Facilitator and Champions – Your feedback is important to us. We want to hear those comments! *Feedback related to the Chat Sheet can be emailed to mfink@azdot.gov*

Partnering –The way ADOT does business

